



2025-26

PROSPECTUS

SREE CHAITANYA COLLEGE, HABRA

NAAC Accredited [Grade B++]

RUSA 2.0 funded Government-sponsored College

Affiliated to the West Bengal State University

sreechaitanyacollege.in/

UG & PG COURSES

sreechaitanyacollege.in/prospectus

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MESSAGE FROM THE TEACHER-IN-CHARGE

“Education is the most powerful weapon which you can use to change the world.” — Nelson Mandela

Dear prospective students, parents and community members,

It gives me great pleasure to welcome you all to Sree Chaitanya College, Habra, as we begin a new and exciting academic session 2025–26.



As Teacher-in-Charge, I am honoured to be part of this esteemed college — a vibrant institution in Habra, West Bengal, committed to fostering academic excellence and holistic development since its inception from 1956. With a legacy of academic excellence and a strong commitment to inclusive and value-based learning, Sree Chaitanya College, Habra continues to be one of the leading institutions in the district of North 24 Parganas and a distinguished name in the academic landscape of West Bengal.

Our college remains committed to the idea that true education is not as just acquiring knowledge, but as a process of unfolding one’s inner capabilities and inherent perfections. In an age defined by rapid technological advancement and digital transformation, we strive to nurture our students holistically — intellectually, ethically, emotionally, and socially. We believe education should empower you to grow not only as a student but as a responsible citizen and compassionate human being.

You will find in this institution a dedicated team of highly qualified faculty members, passionate educators, devoted librarians, diligent non-teaching staff, and a vibrant student community. Our faculty members go beyond the classroom teaching to mentor and guide students, while departments host a range of academic and cultural programs, including seminars, webinars, special lectures, and workshops by distinguished scholars and professionals.

Over the past few years, Sree Chaitanya College, Habra has made significant strides in integrating digital education into the traditional academic framework. Our direct teaching approach ensures flexibility, access, and continuity in your learning process. This is supplemented by department-specific electronic communication group, regular updates on the college website, and the digital conduct of official activities, which have now become integral to our functioning.

In addition, the Students’ Welfare Fund, initiated by the Teachers’ Council, continues to support economically disadvantaged students, reinforcing our belief that education must be inclusive and accessible.

Beyond academics, our college actively encourages participation in co-curricular and extra-curricular activities. Various clubs and cells offer a platform for students to explore their creativity, critical thinking, leadership, and collaborative skills. We believe that overall development — of both the mind and body — is essential for personal and professional success.

Finally, I invite you to explore the pages of this valuable prospectus, which will surely help all of you to discover the many opportunities that are awaiting at Sree Chaitanya College, Habra. We are confident that you will find a place where you learn, grow and thrive.

I warmly welcome you to this new session with best wishes and warm regards.

Dr. Debasish Banerjee
Teacher-in-Charge
Sree Chaitanya College, Habra

VISION

Character formation through knowledge and value-based education for transformation of the society and the nation.

MISSION

To suit the above Vision, the Mission of the college is

- To provide balanced, value-based and knowledge-based education informed by latest technology
- To mold and shape the students as good citizens showing commitment towards the nation
- To serve the higher education needs of lower section of society as well

OBJECTIVES

- To strike a balance between the traditional and latest methods of pedagogy
- To prepare our students to undertake and cope with the future responsibilities in different walks of life, both in the professional as well as in the social arena

STRENGTHS

- Discipline-based learning
- Student-centric learning
- Value-based education
- Value-added education
- Inter-disciplinary education
- Promotion of co-curricular and extra-curricular programmes
- Healthy relationship between all stakeholders

BEST PRACTICES

- *Providing financial assistance to the deserving needy students:*

The Teachers' Council maintains a Fund with an objective to provide financial assistance, without any kind of discrimination whatsoever, to students from financially impoverished families who exhibit genuine interest and potentiality in academics.

- *Remedial classes for academically weak students:*

Remedial classes are conducted by most departments to address the difficulties of students in need of additional academic support. Study materials are provided to them to make them exam ready. The teachers consider this service to be a part of their commitment towards upliftment of students.

- *Preparing students for competitive exams:*

The teachers of our institution are deeply involved in the career of the students. They realise that unless our students fare well in the various job oriented competitive examinations, their future will remain uncertain. With this mission a MoU has been signed with an organisation imparting professional training to train our students for the competitive examination at a nominal fee. Regular classes are held on Sundays (10 am to 12pm) within the college campus. Students mainly from the outgoing batches are inspired to join these classes.

- *Psychological Counseling:*

We appreciate the importance of mental health of our students and staff. Since mental health is closely associated with performance and skill development. Confidentiality is observed in the functioning of the Psychological Counseling Cell. Teachers professionally qualified in the area are internal resources who monitor the functioning of the Psychological Counseling Cell. More details about the best practices of the college can be accessed at: <https://sreechaitanyacollege.ac.in/best-practices>

DISTINCTIVE PRIORITY AREA AND THRUST

According to the Vision Statement of the college, as also highlighted every year in the College Prospectus, the stated aim of the college is: "Character formation through knowledge and value-based education for transformation of the society and the nation." This can be considered as its distinctive priority area and thrust. In accordance with the Vision Statement, the college provides inclusive education to a large and diverse student population that includes female students in large numbers, as well as first-generation student learners from the SC, ST, OBC categories



Panoramic view of the College

ABOUT US

THE LEGACY

Sree Chaitanya College, Habra occupies a very distinguished position in the higher education map of the district of North 24 Paraganas, as well as of the state of West Bengal. The institution overlooking Jessore Road (NH35), is about 40 km from Kolkata. This college was established in 1956, primarily to cater the need of the thousands of helpless youths who, owing to the partition of India, were forced to settle almost as paupers in this part of the state, but had nourished deep in their hearts an inextinguishable urge to pursue higher education to overcome their miseries. Their dream would have never been realized without the initiative of the Habra Siksha Parishad and the kind patronage of the Government of West Bengal and the legendary Chief Minister, Dr. Bidhan Chandra Roy, who encouraged the founding of the college. The project was given proper shape by the youngest minister in the Roy-Cabinet, Tarun Kanti Ghosh, who was also an MLA from Habra. Ghosh patronized the foundation of the College by donating Rupees Fifty Thousand, and he became the first president of the Governing Body of Sree Chaitanya College, Habra (1956-67).

As time rolled on, the college grew into a giant academic institution spreading across a large campus



area of 89,030 square meters with Honours departments in Arts and Science subjects. The College has always been blessed with a group of dedicated teachers with brilliant academic careers and a band of committed non-teaching staff, including librarians. The hard work of the entire college staff has helped in producing generations of excellent students with excellent academic results, many of who became University toppers. Many of our former students have been very successful in life as school/college/university teachers, researchers in renowned institutions in India and abroad, bureaucrats and technocrats in government services or business corporations, and as journalists, authors, and theatre personalities of repute.

Image of the College Building during its inception in 1956

THE COLLEGE NOW

From 2008, with the foundation of the West Bengal State University (WBSU), the college came under its affiliation with effect from the academic session 2008-09. We offer 14 Honours Subject Courses and 18 General Subject Courses according to the CBCS (Choice Based Credit System) syllabi framed by WBSU and its respective Boards of Studies (BOS). It is worth mentioning that for last few years, we have also introduced Post Graduate (PG) courses in Bengali, Chemistry and Anthropology with huge responses from the students. In these courses the College has its own PG-BOS for the respective departments, which frame their own respective syllabus and thus contribute to the development of higher education. Besides regular courses, we also offer distance education courses both at the UG and PG levels as a unit of Netaji Subhas Open University (NSOU).

The regular CBCS-based UG courses are of three years which a student must complete with a maximum span of five years as per university regulation. The college has also successfully adopted NEP-2020 courses from 2023-24 academic session as per WBSU guidelines. Students enjoy freedom to switch over to a new subject of stream within three months from the day of admission according to merit list and subject to the availability seats. They are admitted to Honours Courses purely on the basis of their results in the Higher Secondary and equivalent examinations. Seats are reserved for students from SC/ST/OBC background as per government rule.

It should be seriously noted that the college observes and maintain strict discipline with respect to attendance in classes because we firmly believe that there is no alternative to classroom teaching.

Our science departments are well equipped with most updated laboratories and scientific instruments. Most of the departments have their computers with internet facilities and some science departments have computer laboratories. A dedicated Academic Calendar showing the allotment and workload, time frame and internal examinations schedule, is made at the beginning of each session. Class room teaching is supplemented by (i) occasional holding of seminar-lectures on particular topics, (ii) arrangements of lectures by students, (iii) publications of departmental journals as well as wall magazines, (iv) educational tours, and (v) special lectures by eminent teachers of other colleges. The college runs a students' hostel for boys, especially catering to the residential needs for students coming from distant places. The college also follows the RTI Acts, and has setup a Public Information Cell. Moreover, the college has a huge treasure of valuable academic resources as well as text books kept in the Central Library and at the departmental libraries.

We firmly believe in an all-round development of our students. We encourage them to seriously take up co-curricular and extra-curricular activities along with academics. We have more than one playground, an open-air theatre and one auditorium. Besides these there are separate well-equipped gymnasiums for boys and girls. We also provide several indoor games facilities for boys and girls. The elected Students' Union organizes annual sports, cultural programs and various social welfare activities and also helps to develop and maintain ideal and healthy student-teacher relationship.

FUTURE PLANS

For catering to the needs of society and to fulfill the demand of higher education in the state, the college has planned to begin PG Courses in History, Mathematics and Zoology. The State Council of Higher Education has already inspected these departments but university inspection is yet to be done. Besides, the Governing Body of our college has resolved that PG courses may be opened in Department of Botany, Geography and Physics to cope with the demand for PG studies in these subjects.

COLLEGE HOURS

Days	Teaching Shifts			Working Hours (Office)
	Morning	Day	Evening	
Monday-Saturday	8:30a.m.- 1:30p.m.	10:30a.m.- 4:30p.m.	12:30p.m.- 5:30p.m.	10:30a.m.- 4:30p.m.

OUR HEARTIEST TRIBUTE TO

Late Tarun Kanti Ghosh
(Formerly Member of Parliament)
FOUNDER PRESIDENT

Late Sachindranath Kar Gupta
(Freedom Fighter)
FOUNDER VICE - PRESIDENT

Late Kanti Ranjan Chattopadhyay
(Freedom Fighter)
FOUNDER ORGANISING SECRETARY

Late Sudebbhusan Ghosh
(Former Principal, Bangabashi College)
FOUNDER SECRETARY

COLLEGE GOVERNING BODY

Sri Satyajit Biswas
President

Dr. Debasish Banerjee
Secretary

Dr. Gargi Mukhopadhyay
Dr. Pradipta Mukherjee
University Nominees

Sri Nilimesh Das
Sri Santamoy Bose
State Govt. Nominee

Dr. Arabinda Shit
State Council of Higher Education Nominee

Smt. Manideepa Mitra Chakravarty
Dr. Atanu Mitra
Sri Rupam Mandal
Teachers' Representatives

Sri Argha Bose
Non Teaching Staff Representative

ACADEMIC HEAD OF THE INSTITUTION AND OTHER OFFICE-BEARERS

Dr. Debasish Banerjee
Teacher-in-Charge

Dr. Sachindra Nath Paul
Bursar

Dr. Atanu Mitra
IQAC Coordinator

Dr. Biswanath Sarkar
Teachers' Council Secretary

Dr. Bedprakash Ray
In-Charge Morning Shift

Dr. Chinmay Biswas
In-Charge Evening Shift

INSTITUTIONAL VISION AND LEADERSHIP

Ours is a three-shift college. The college runs a morning shift, a day shift and an evening shift (which is an extension of the day shift) the college in its entirety is governed by one Governing Body (GB) which is the Apex body. Three elected teachers and one elected/ selected staff from the NTS are members of the GB, along with nominated members from the state government and the Department of Higher Education. The Principal acts as the secretary of the GB as the secretary under the able guidance of a President who is always an eminent person from the locality. For the sake of better administration, two senior teachers are appointed as morning and evening in-charge.

A strong and functional IQAC is operational. A number of cells and clubs function under the direct control of the IQAC, for example, the Grievance cell, the Anti-Ragging Cell, and the Counseling Cell. A duly formed Internal Complaints Committee is in place to safeguard the interest of the girl students and female staff. A secretary is a selected/elected from the teaching staff to function as TCS (Teachers' Council Secretary).

A number of statutory academic and auxiliary committees ensure smooth running of the institution. Among these the Development, Purchase, and Finance committees are constituted at GB level, since these committees are entrusted with the responsibility of handling financial matters of crucial significance for the institution. Committees like HRMS, PFMS, AISHE, NIRF are formed in accordance with the Government guidelines.

The college has recognition under UGC 2 (f) and 12 (B).

For more details about the college administration, visit:

<https://sreechaitanyacollege.ac.in/governing-body>

<https://sreechaitanyacollege.ac.in/composition-of-gb>

<https://sreechaitanyacollege.ac.in/organogram>

INFRASTRUCTURE AND LEARNING RESOURCES

High quality education is impossible without adequate infrastructure and learning resources. Sree Chaitanya College, Habra, strives to offer better facilities and opportunities to its students for sustained learning. The campus is situated on a property consisting of 89,030.83 Sq Mt (22 acres) (approx.) of land in which the area of walled campus is 16,349.57 sq.m. (4.04 acres). There are buildings for administration, teaching-learning and a Boys hostel. The campus houses laboratories, library, NCC, Sports room, gymnasium, Boys' and Girls' common rooms, seminar/conference hall, auditorium, open-air theatre, and canteen.

The policy of the college is to enhance the existing infrastructure and add new amenities to facilitate effective teaching and learning. The college, over the years, has supplemented its existing infrastructure by constructing a PG Building Block, new class rooms, computer labs, and a new Administrative Building (funded by RUSA 2.0).

At present, the college has adequate infrastructure and physical facilities for teaching and learning like class rooms, laboratories, library, seminar hall, auditorium, common room for students (for boys and girls) and common staffroom for teaching and non-teaching staff.

For more details about the infrastructure and learning resources of the college, visit:

<https://sreechaitanyacollege.ac.in/infrastructure-and-learning-resources>

LIST OF DEPARTMENTS WITH FACULTIES AND DEPARTMENTAL STAFF

DEPARTMENT OF ANTHROPOLOGY

Year of establishment: General course in 1959; Honours course in 1979; PG Course in 2008.

Email ID: anthropologyscc@gmail.com

Teaching Faculties

Sl. No.	Name	Qualifications	Designation
1.	Sri Partha Chakraborty	M.Sc.	Associate Professor
2.	Dr. Bedprakash Ray	M.Sc., Ph. D.	Associate Professor
3.	Dr. Chinmay Biswas	M.Sc., Ph. D.	Assistant Professor
4.	Dr. Sanchita Mistry	M.Sc., Ph.D.	Assistant Professor
5.	Dr. Swapan Kumar Sardar	M. A., Ph.D.	Assistant Professor
6.	Smt. Nagma Parvin	M.Sc., M. Phil.	Assistant Professor
7.	Sri Suman Hazra	M.Sc.	Assistant Professor
8.	Sri Achinta Sankar Chakraborty	B.Sc., D. P. Ed., M.SW.	GLI
9.	Smt. Bhaswati Halder	M.Sc.	SACT-II
10.	Smt. Susmita Sarkar	M.Sc.	SACT-II
11.	Smt. Rupashree Dasgupta	M.Sc.	SACT-II
12.	Smt. Tumpa Saha	M.Sc.	SACT-II

Laboratory Attendant

Sl. No.	Name	Qualifications	Designation
1.	Sri Subhas De	M.P.	Skilled Worker

DEPARTMENT OF BOTANY

Year of establishment: General course in 1956; Honours course in 1970.

Email ID: sccbotany@gmail.com

Teaching Faculties

Sl. No.	Name	Qualifications	Designation
1.	Dr. Amarjeet Kaur	M.Sc., Ph.D.	Associate Professor
2.	Dr. Sanchayita Debnath	M.Sc., Ph.D.	Assistant Professor
3.	Dr. Sikha Mandal	M.Sc., Ph.D., Post Doc.	Assistant Professor
4.	Sri Rupam Mandal	M.Sc.	Assistant Professor
5.	Dr. Ikbal Azahar	M.Sc., B.Ed., Ph.D.	Assistant Professor
6.	Dr. Partha Sarathi Saha	M.Sc., Ph.D., Post Doc.	Assistant Professor
7.	Dr. Debasis Bhunia	M.Sc., B.Ed., Ph.D.	Assistant Professor
8.	Smt. Gitasree Majumder (Goswami)	M.Sc.	SACT -II
9.	Dr. Rajojit Chowdhury	M.Sc., Ph.D.	SACT -I
10.	Smt. Keya Roy	M.Sc., B.Ed.	SACT -II
11.	Miss Mouli Nahar	M.Sc.	SACT -II

Laboratory Attendants

Sl. No.	Name	Qualifications	Designation
1.	Smt. Shipra Das (Biswas)	B.A.	Skilled Worker
2.	Sri Dilip Biswas	VIII	Skilled Worker

DEPARTMENT OF ZOOLOGY

Year of establishment: General course in 1956; Honours course in 1997. Email ID: zoologysreechaitanya@gmail.com

Teaching Faculties

Sl. No.	Name	Qualifications	Designation
1.	Dr. Lina Sarkar	M.Sc., M.Ed., Ph.D.	Associate Professor
2.	Dr. Sobhana Palit	M.Sc., Ph.D.	Assistant Professor
3.	Dr. Priyanka Sanphui	M.Sc., Ph.D.	Assistant Professor
4.	Dr. Biswanath Bhowmik	M.Sc., Ph.D.	Assistant Professor
5.	Smt. Moumita Ghosh	M.Sc., B.Ed.	SACT-II
6.	Smt. Sucharita Saha	M.Sc., B.Ed.	SACT-II
7.	Smt. Garbita De	M.Sc.	SACT-II

Laboratory Attendants

Sl. No.	Name	Qualifications	Designation
1.	Sri Prabir Banerjee	M.P.	Skilled Worker
2.	Sri Anup Kumar Mukherjee	B.Com.	Skilled Worker
3.	Sri Asim Kr. Sarkar	B.A.	Skilled Worker

DEPARTMENT OF CHEMISTRY

Year of establishment: General course in 1956; PG Course in 2008.

Email ID: chemistrysreechaitanyacollege@gmail.com

Teaching Faculties

Sl. No.	Name	Qualifications	Designation
1.	Dr. Debasish Banerjee	M.Sc., Ph.D.	Associate Professor
2.	Dr. Sachindra Nath Paul	M.Sc., Ph.D., Post Doc.	Associate Professor
3.	Dr. Atanu Mitra	M.Sc., Ph.D., Post Doc.	Associate Professor
4.	Dr. Sushanta Saha	M.Sc., Ph.D.	Assistant Professor
5.	Dr. Swapan Kumar Biswas (on lien)	M.Sc., Ph.D., Post Doc.	Assistant Professor
6.	Dr. Harasit Kumar Mandal	M.Sc., B.Ed., Ph.D.	Assistant Professor
7.	Dr. Manas Mandal	M.Sc., M. Tech., R.A.(NUS), Ph.D.	Assistant Professor
8.	Dr. Sanchita Mondal	M.Sc., Ph.D., Post Doc.	Assistant Professor
9.	Dr. Tulika Ghosh	M.Sc., Ph.D., Post Doc.	Assistant Professor
10.	Sri. Buddhadeb Maity	M.Sc., M.Ed., PGDIGC	SACT-II

Laboratory Attendants

Sl. No.	Name	Qualifications	Designation
1.	Sri Parimal Kumar Khan	B.Com.	Skilled Worker
2.	Smt. Rupa Bag	B.A.(H)	Skilled Worker
3.	Sri Satyabrata Palit	B.Com.	Skilled Worker
4.	Sri Manab Das	B.Com.	Skilled Worker
5.	Sri Pallab Basu	B.Sc.	Skilled Worker
6.	Sri Subrata Sarkar	H.S.	Skilled Worker

DEPARTMENT OF MATHEMATICS

Year of establishment: 1956; Honours and General courses.

Email ID: sccmathdept2018@gmail.com

Teaching Faculties

Sl. No.	Name	Qualifications	Designation
1.	Dr. Utpal Dasgupta	M.Sc., B.Ed., M.Phil., Ph.D.	Associate Professor
2.	Dr. Uttam Das	M.Sc., Ph.D.	Associate Professor
3.	Dr. Sudipta Purkait	M.Sc., Ph.D., Post Doc (DSKPDF)	Assistant Professor
4.	Dr. Somnath Mandal	M.Sc., Ph.D.	Assistant Professor
5.	Mr. Parikshit Das	M.Sc.	Assistant Professor
6.	Dr. Ananya Saha	M.Sc., Ph.D.	SACT-I
7.	Mr. Somnath Saha	M.Sc., B. Ed	SACT-I
8.	Ms. Saheli Dey	M.Sc., B. Ed	SACT-II

DEPARTMENT OF PHYSICS

Year of establishment: General course in 1956; Honours course in 2000

Email ID: physdeptscce@gmail.com

Teaching Faculties

Sl. No.	Name	Qualifications	Designation
1.	Dr. Samarendra Nath Chatterjee	M.Sc. Ph.D., MIETE	Associate Professor
2.	Dr. Kana Mani Mukherjee (On lien)	M.Sc., Ph.D., Spanish Govt. PDF, IEM	Associate Professor
3.	Dr. Bibhas Kumar Dutta	M.Sc., Ph.D.	Assistant Professor
4.	Dr. Kalpana Biswas	M.Sc., Ph.D.	Assistant Professor
5.	Dr. Rajkumar Jana	M.Sc., Ph.D.	Assistant Professor
6.	Smt. Munmun Ghosal	M.Sc.	SACT-I
7.	Sri Devdutta Sarkar	M.Sc.	SACT-I
8.	Sri Arnab Shome	M.Sc.	SACT-II
9.	Sri Biswajit Ghosh	M.Sc.	SACT-II
10.	Sri Anupam Ghosh	M.Sc.	SACT-II

Laboratory Attendants

Sl. No.	Name	Qualifications	Designation
1	Sri Naba Kumar Ghosh	M.P.	Skilled Worker
2	Sri Mujibar Rahaman	B.A.	Skilled Worker

DEPARTMENT OF ECONOMICS

Year of establishment: General Course in 1956. Hons. Course in 2000.

Email ID: econdept.scc@gmail.com

Teaching Faculties

Sl. No.	Name	Qualifications	Designation
1.	Smt. Riddhi Chatterjee	M.Sc., M.Phil.	Assistant Professor

DEPARTMENT OF GEOGRAPHY

Year of establishment: General course in 1996; Honours course in 2004.

Email ID: deptgeo139@gmail.com

Teaching Faculties

Sl. No.	Name	Qualifications	Designation
1.	Dr. Jibananda Gayen	M.Sc., Ph.D.	Assistant Professor
2.	Smt. Gargi Sarkar	M.Sc., P.G. Diploma in RS & GIS	Assistant Professor
3.	Dr. Pranab Kr. Das	M.A., Ph.D.	Assistant Professor
4.	Sri Samir Kumar Sardar	M.Sc.	Assistant Professor
5.	Smt. Moumita Saha	M.Sc., M.Ed.	SACT-I
6.	Sri Shyamaprasad Das Dhibar	M.Sc., M.Ed., M.Phil.	SACT-I

Laboratory Attendants

Sl. No.	Name	Qualifications	Designation
1.	Sri Bapi Majumder	B.A.(Hons)	Skilled Worker
2.	Smt. Papia Das Chanda	B.A.(Hons)	Skilled Worker
3.	Sri Uttam Mondal	B.A.(Hons)	Skilled Worker

DEPARTMENT OF BENGALI (UG& PG)

Year of establishment: General course in 1956; Honours course in 1961.

Post- Graduation course in 2008

Email ID: sccdobengali56@gmail.com

Teaching Faculties

Sl. No.	Name	Qualifications	Designation
1.	Dr. Banidipa Mandal Biswas	M.A., B.Ed., M.Phil., Ph.D.	Assistant Professor
2.	Smt. Debasree Bhattacharyya	M.A., M.Phil.	Assistant Professor
3.	Sri Soumik Saha	M.A.	Assistant Professor
4.	Smt. Sangita Barua	M.A., B.Ed.	Assistant Professor
5.	Sri Mrityunjay Mandal	M.A., B.Ed., M.Phil.	SACT-I
6.	Sri Rakibul Hasan Biswas	M.A, B. Ed	SACT-I
7.	Sri Animesh Sarkar	M.A, B. Ed	SACT-I
8.	Smt Payel Bagchi	M.A, B. Ed	SACT-I
9.	Miss Kaly Das	M.A, B. Ed	SACT-II
10.	Sri Anjan Chatterjee	M.A, B. Ed	SACT-II

DEPARTMENT OF DEFENCE STUDIES

Year of establishment: 1996.

Email ID: sccdefstudies1956@gmail.com

Teaching Faculty:

Sl. No.	Name	Qualifications	Designation
1	Smt. Asha Kumari Mistry	M.A., M.Phil.	Assistant Professor
2	Sri Sanjoy Singha	M. A. (Double), B.Ed.	Assistant Professor
3	Dr. Partha Biswas	M.A., MBA, Ph.D., Post Doc	SACT-I
4	Sri Amit Kumar Das	M.A. B.Ed.	SACT-II

DEPARTMENT OF ENGLISH

Year of Establishment: 1956.

Email ID: sccenglishdept@gmail.com

Teaching Faculty

Sl. No.	Name	Qualifications	Designation
1.	Smt. Manjima Chatterjee	M.A.	Assistant Professor
2.	Dr. Aryak Guha	M.A., Ph.D.	Assistant Professor
3.	Dr. Raja Basu	M.A., B.Ed., M.Phil., Ph.D.	Assistant Professor
4.	Sri Dhiman Roy	M.A., M.Phil.	Assistant Professor
5.	Dr. Deeptanil Ray	M.A., Ph.D.	Assistant Professor
6.	Smt. Oindrila Mitra	M.A., M.Phil.	Assistant Professor
7.	Smt. Nabanita Karanjai	M.A.	SACT-I
8.	Smt. Nabanita Dhali	M.A., M.Phil.	SACT-I

DEPARTMENT OF HISTORY

Year of establishment: General Course in 1956.

Email ID: historydeptsc@gmail.com

Teaching Faculty:

Sl. No.	Name	Qualifications	Designation
1.	Smt. Mohua Chatterjee (Choudhury)	M.A., B. Lib.	Associate Professor
2.	Dr. Kallol Bandyopadhyay	M.A., M.Phil., Ph.D.	Associate Professor
3.	Dr. Srabani Biswas	M.A., Ph.D.	Assistant Professor
4.	Dr. Amrita Chakraborty	M.A., M.Phil., M.ED., Ph.D.	Assistant Professor
5.	Sri Debasish Das	M.A., B.ED.	SACT I
6.	Mr. Kaushik Dutta	M.A., B.ED., M.Phil.	SACT II

DEPARTMENT OF JOURNALISM & MASS COMMUNICATION

Year of establishment: General course in 2007

Email ID: journalism.masscomm.2007@gmail.com

Teaching Faculty:

Sl. No.	Name	Qualifications	Designation
1.	Smt. Mou Ghosh	M.A.	SACT-II
2.	Smt. Nalanda Dasgupta (Bera)	MA, M.Phil., P.G. Diploma (J&M)	SACT-I

DEPARTMENT OF PHILOSOPHY

Year of establishment: General Course in 1956 & Honours Course in 2000.

Email ID: philosophyscc04@gmail.com

Teaching Faculty

Sl. No.	Name	Qualification	Designation
1.	Smt. Manideepa Mitra Chakravarty	M.A., M.Phil.	Associate Professor
2.	Sri Jadav Baidya	M.A.	Assistant Professor
3.	Dr. Sharmili Mukherjee	M.A., M.Phil., Ph.D.	Assistant Professor

DEPARTMENT OF PHYSICAL EDUCATION

Year of Establishment: 2016

Email ID: scc.pedg@gmail.com

Teaching Faculty:

Sl. No.	Name	Qualification	Designation
1	Mr. Arnab Roy	M.P. ED; M.Sc. (YOGA)	SACT- I

DEPARTMENT OF POLITICAL SCIENCE

Year of establishment: General course in 1956 & Honours course in 1962

Email ID: sccpoliticalscience@gmail.com

Teaching Faculty:

Sl. No.	Name	Qualifications	Designation
1.	Dr. Artatrana Gochhayat	M.A., M.Phil. Ph.D.	Associate Professor
2.	Dr. Biswanath Sarkar	M.A., M.Phil., Ph.D.	Assistant Professor
3.	Smt. Rakhi Mitra	M.A., B.Ed., M.Phil.	Assistant Professor
4.	Sri Lakpha Sherpa	M.A.	Assistant Professor
5.	Sri Suryendu Das	M.A.	SACT-II
6.	Sri Jaydeb Sarkar	M.A., B.Ed., M.Phil.	SACT-II
7.	Smt. Mallika Khatun	M.A., B.Ed.	SACT-II
8.	Smt. Arpita Chakraborty	M.A., M.Ed.	SACT-II

DEPARTMENT OF SANSKRIT

Year of establishment: General course in 1956; Honours course in 2004.

Email ID: sanskrit.scc@gmail.com

Teaching Faculty:

Sl. No.	Name	Qualifications	Designation
1	Dr. Mrinmay Mallick	M.A, M.Phil., Ph.D.	Assistant Professor
2	Dr. Iswar Akhuli	M.A, B.Ed., Ph.D.	Assistant Professor
3	Md Sadik Mondal	M.A, B.Ed.	Assistant Professor
4	Sri Soumitra Adhikari	M.A.	Assistant Professor
5	Sri Tapas Kumar Mondal	M.A. (Double)	SACT-II

EVENTS ORGANIZED BY DEPARTMENT OF ANTHROPOLOGY



EVENTS ORGANIZED BY DEPARTMENT OF BOTANY



EVENTS ORGANIZED BY DEPARTMENT OF CHEMISTRY



EVENTS ORGANIZED BY DEPARTMENT OF GEOGRAPHY



EVENTS ORGANIZED BY DEPARTMENT OF MATHEMATICS



EVENTS ORGANIZED BY DEPARTMENT OF ZOOLOGY



EVENTS ORGANIZED BY DEPARTMENT OF BENGALI



EVENTS ORGANIZED BY DEPARTMENT OF DEFENCE STUDIES



EVENTS ORGANIZED BY DEPARTMENT OF ENGLISH



EVENTS ORGANIZED BY DEPARTMENT OF HISTORY



EVENTS ORGANIZED BY DEPARTMENT OF PHILOSOPHY



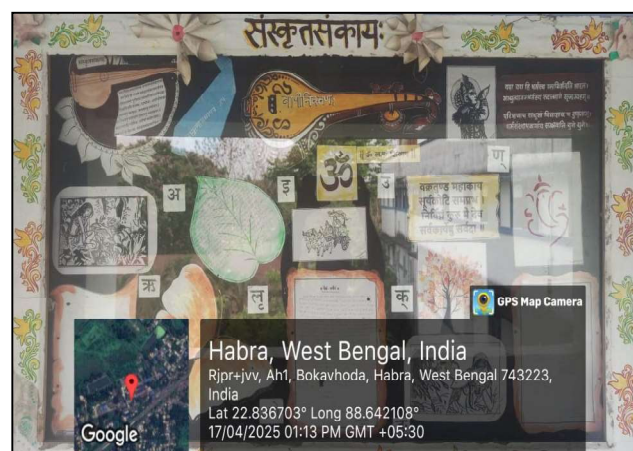
EVENTS ORGANIZED BY DEPARTMENT OF POLITICAL SCIENCE



EVENT'S ORGANIZED BY DEPARTMENT OF PHYSICAL EDUCATION



EVENTS ORGANIZED BY DEPARTMENT OF SANSKRIT



LIBRARY

Email ID: scclibrary1956@gmail.com

Website: www.sccollegelibrary.wordpress.com

Librarian:

Sl. No.	Name	Qualification	Designation
1	Smt. Mousumi Satpathi	M.A., B.Ed., M.L.I. Sc., M.Phil.	Librarian (Stage-4)
2	Smt. Doli Saha (Das)	B.Sc.(H), B.Ed. M.L.I. Sc. (Gold Medalist)	Librarian (Stage-4)

Library Staff

Sl. No.	Name	Qualification	Designation
1	Sri Argha Bose	B.Sc., I.T.	Library Clerk

About the Library

Our college has a Central Library which has a large collection of books, journals, magazines, periodical sand newspapers. A special section with computers is provided for the faculty only. Besides this, students are also provided with a separate computer. There is a spacious reading hall for the purpose of reference work and general reading only. Relevant CDs and DVDs are also provided with for the interested faculty members and students. The College is a member of INFLINET since 2016 and online resources are available through Wired and Wi-Fi internet provided in the library. Reprographic facilities are available for students who would require information for immediate reference. This contributes to augmenting the teaching-learning process. For the benefit of PG students who often take up projects on Tagore an entire section of library caters to the complete works of Rabindranath Tagore and various literary discussions on him.

Membership

All students, faculty members and other employees of the College are eligible for membership of the library. The library issues a Library Membership Card for each student. Members are entitled to borrow books from the library as per the list given below:

Category of Members	No. of Books to be borrowed
1. PG students	3 (three)
2. UG Honours students	3 (three)
3. UG General students	2 (two)
4. Fulltime Teachers	10 (ten)
5. Part-Time Teachers	5 (five)
6. Guest Lecturer	5 (five)
7. Non-teaching Staff	5 (five)

Library Hours

Morning section:	8:30A.M. to 2:00P.M.
Day section:	10:30A.M. to 4:00P.M.
Evening section:	12:45P.M.to 6:00P.M.

Library Services

1. Internet;
2. E-resources;

3. Lending and Reading
4. Current Awareness Services;
5. Reference & Information Service;
6. User Guidance Service;
7. Referral and Bibliographical Service etc.

Rules of the Central Library

Books are issued for 15(fifteen) days only and a fine will be charged for each volume kept overtime as per rules laid by the Library Sub-Committee.

1. On entering the Central Library, every member shall be required to write his/her Name, Roll Number, Department, Stream, purpose etc. in the register and also to show Identity Card, if asked for.
2. A person, who is not a member, will be allowed into the library only by special permission from the Principal/Librarian.
3. In the event of loss or damage of a book, the borrower shall be liable to make good the loss of the library.
4. A book or journal taken on the Reader's Card cannot be taken out of the Reading Room. Violation of this rule shall invite severe punishment.
5. If a student loses his/her Library Card, she/he shall immediately inform the Librarian of the loss. A duplicate card may be issued on payment of Rs.5.
6. A library card is not transferable.
7. Books that have been issued may be recalled at any time. Members are to return books according to schedule.
8. Silence shall be strictly observed in the library; and
9. Spitting, smoking and use of mobile phones are strictly prohibited.

EVENTS ORGANISED BY LIBRARY



COLLEGE OFFICE

Sl. No.	Name	Qualifications	Designation
1.	Smt. Sarmistha Majumder	B.A.	Head Clerk (Evening)
2.	Smt. Nilima Mallick	B.Sc.	Steno-Typist (Morning)
3.	Sri Dilip Kr. Biswas	B.A.(H)	Typist (Morning)
4.	Sri Chitta Ranjan Biswas	B.Sc.	Cashier (Day)
5.	Sri Bikash Chandra Halder	M.Com., B.Ed., S. I	Accountant (Evening)
6.	Sri Manas Ghosh	H.S.	Typist (Evening)

OFFICE ATTENDANTS

Sl. No.	Name	Qualifications	Designation
1.	Sri Gokul Chandra Nayak	VIII	Peon (Morning)
2.	Sri Paritosh Sardar	M.P.	Peon (Evening)
3.	Sri Manaj Biswas	M.A., B.Ed.	Peon
4.	Sri Mihir Dutta	VIII	Generator/Pump/Gas Plant Operator-cum-Mechanic
5.	Sri Shyamal Kumar Biswas	VIII	Peon (Principal Room)
6.	Sri Subhas Sardar	VIII	Guard
7.	Sri Prakash Chandra Guha	B.Com.(H), BLIS	Guard (Morning)
8.	Smt. Dalia Sen (Majumder)	B.A.	Lady Attendant (Day)

TEACHERS' COUNCIL

The Teachers' Council (TC) of Sree Chaitanya College, Habra is a statutory body that comprises all the teachers and librarians appointed in substantive posts. It is a democratic platform of the teachers where they can freely voice their opinion regarding the academics of the college. The chief concern of the TC is the academic environment and performance of the students in the University Examinations. The TC of SCC strives to groom the students for their future life in all possible ways. With this objective several subcommittees e.g., Admission, Examination, Routine and Library subcommittees are formed within the TC to facilitate the day-to-day functioning of the college.

The principal/TIC is the ex-officio President of the TC, who presides over all the meetings of TC. A Secretary is elected/selected by the members of the TC annually at its Annual General Meeting. The Teachers' Council Secretary (TCS) conducts the meetings of TC and acts as a liaison between the teachers and the administration. The TC of our college, however, doesn't restrict its activities to the preservation of the rights and obligations of the teachers, but is also involved in many other social and intellectual enterprises. Cultural activities often form an indispensable part of the programmes that TC organizes. Every year the Teachers' Council organizes a **memorial lecture** in memory of late Debasmita Bhattacharya, Assistant Professor, Department of English, since 2017. Now the area of action of this body has been extended for the benefit of the students. Recently the Teachers' Council has inaugurated a **Student Welfare Fund** in the interest of the students. All students of this college have access to this fund (subject to terms and conditions, and approval by the TC). By undertaking such functions as outlined above, the Teachers' Council has played and continues to play a very significant role in the administrative sphere of this institution.

The TC of SCC is proud of its annual bilingual publication, *Sampan*-where the literary aspiration of the faculty finds expression.



Members of Teachers' Council

RASHTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA)

The Rashtriya Uchchatar Shiksha Abhiyan (RUSA) is the central government's contribution to further the promise held by the rich expanse of India's state universities & colleges. The share of RUSA fund is given by both State Government and Central Government. RUSA understands that sometimes the most important lessons of life are learnt outside the classroom. So whether it is upgrading libraries or computer laboratories, promoting autonomous colleges or clubbing them to consolidate their strength and forming cluster universities, the programme realizes that every institution holds the power to enrich lives through top-class education.

Sree Chaitanya College, Habra is a recipient of this prestigious grant. In spite of the pandemic situation the RUSA committee has done a commendable progress in their work. In 2021-22 the committee was able to submit utilization of more than 75% of 1.5 crore rupee received as first and second installments under RUSA 2.0.

The finishing works of second floor of the administrative building covering an area of 5920 sq. ft was completed from RUSA fund. The extension of the central library in the new building has been setup with books purchased from RUSA. The new one storied academic building with three storied foundation has been made from RUSA fund. This is a disability-friendly building and covers an area of 3000 sq ft comprising of 3 big halls, washrooms and an office room.

ALL INDIA SURVEY ON HIGHER EDUCATION (AISHE)

The Ministry of Human Resource Development (MHRD), now MoE (Ministry of Education) initiated an All India Survey on Higher Education (AISHE) since 2010-11 to prepare a sound database on a large and diverse system of Higher Education covering all the higher educational institutions in the country and to assess the correct picture of Higher Education in the country. To facilitate open democracy, participatory governance and transparency in Higher Education, it has been a regular survey conducted by department of Higher Education under MHRD (now MoE) since its inception. The rich data-base built from the data collected under AISHE is used in making informed policy-decisions and research for development of education sector at District, State and All India levels. The main objective of this survey is to identify and capture all the institutions of higher learning in the country and collect data from all the higher education institutions on various aspects of higher education such as Institution's basic information; Teacher's Details; Details of Non-Teaching Staff; Programmes conducted under various Departments; Students enrolled in these Programmes; Examination results of terminal year/final semester of each Programme; Financial information under various heads; Availability of infrastructure facility; Student scholarships, loans; and Accreditation of the Institution. The main function of AISHE Cell is to collect data on the above aspects and submit it to the AISHE portal. However, the Cell functions as a data collection unit within the College. The Cell comprises of one Nodal Officer (Dr. Artatrana Gochhayat, Department of Political Science), two Joint- conveners (Dr. Uttam Das, Dept. of Mathematics and Dr. Partha Sarathi Saha, Dept. of Botany) and five members (Dr. Bibhas Kumar Dutta, Smt. Asha Kumari Mistri, Sri Jadav Baidya, Sri Lakpha Serpa, Dr. Biswanath Bhowmick and Sri Parikshit Das).

As a part of this survey, our College under the West Bengal State University has been submitting its annual report regularly since 2014-15.



CLUBS UNDER THE IQAC

DRAMA CLUB

Communication is a skill. The drama club intends to promote this skill. Building this skill through engaging with dialogues, enacting characters is essentially a learning way to cultivate empathy, and connect. The aspiration of the club is to realize the goal of our individual life, the truth. Through a play, interplay and interactions of characters of the play we try to convey the feelings of truth.

MUSIC CLUB

The Music Club of the College is an inclusive community, aiming to enrich knowledge in music, through the practice of both Hindustani Classical and Western Classical music. The club aspires to teach and encourage the appreciation of music to the students and to provide an ideal platform for the students to showcase their skills.

NATURE CLUB

Nature Club is a voluntary student-teacher platform in the arena of Sree Chaitanya College, Habra which is engaged in the activities regarding the natural process of environment to develop a personality of nature observer, nature lover, and conservationist. It is a process to propagate the spirit of nature conservancy among the public, under the leadership of teacher coordinators and club members.

CREATIVE WRITING & ART CLUB

Writing is a skill. This club promotes, empowers and aware students about creative writing. The club aims to publish and inspire the members to write diary, journals, create Facebook pages, and inspire them to publish accordingly. This club also aims to inculcate in students the basics of art appreciation by showing classic works of art. It also organizes workshops and art exhibitions.

DEBATE ELOCUTION AND RECITATION CLUB

Debate Elocution and Recitation Club aspires for an all-round personality development of the students by honing their personality and communication skills to boost up confidence, poise and self-esteem by gaining broad and multi-faceted knowledge cutting across several disciplines outside the learner's usual academic subjects.

FILM CLUB

The Film Club of Sree Chaitanya College, Habra operates under the umbrella of Federation of Film Society. The Film Club with three components, education, enlightenment, entertainment is a creative space for cultivating perspectives. Film club aspires to accommodate the OTHER, even when the OTHER does not accommodate us. It has an aspiration to create an identity where potential function of the club to create mindful narratives within each individual stays afloat. This club is window, a lens to transform ideal day into a beautiful reality, through culture of refreshing introspective.

NUMBER CLUB

Number Club seeks to open up the world of numbers with respect to its beauty, mystery and symmetry through interactive sessions. It also intends to enable students to face number related tests, while preparing for competitive examination more confidently.

ELECTORAL LITERACY CLUB

This club was formed in 2024 under the initiatives of the teachers and the students of the Dept. of Political Science. It seeks to promote awareness about the democratic functioning of the society and the nature of electoral democracy in the Republic of India. Formed before the commencement of the General Parliamentary Elections, this club conducted awareness programmes in the campus to stress the need for voting and participating in the democratic processes.

PHOTOGRAPHY CLUB

Photography Club was formed in 2024 to promote photography skills and editing amongst the teachers and students of the college. It hopes to conduct photography workshops and exhibitions.

CELLS UNDER IQAC

COUNSELING CELL

The institution has a counseling cell that monitors and directs counseling activities on campus. The cell conducts talks, workshops and interactive sessions for the students throughout the academic year. In case of any mental anxiety and any kind of psychological trauma, students may seek help from the Counseling Cell through the mail. E-mail ID of Counseling Cell- scc.counselling2020@gmail.com

CAREER GUIDANCE CELL

The institution has a Career Guidance and Placement Cell which organizes programs to guide students in terms of appropriate career choices and gainful employment. The college invites reputed organizations for recruitment and workshops.

GRIEVANCE CELL

The grievance cell of Sree Chaitanya College, Habra, has a 'Grievance Box' situated in our college building for manual operation. Members of the Grievance cell along with IQAC Co-ordinator try their level best to solve the grievances/problems of our students. A platform (email id: scc.grievance@gmail.com) has been created and linked with our college website, where a student may express his/her grievance related to academic and other problems to the College Authority.

WOMEN'S CELL

The Women's Cell of Sree Chaitanya College, Habra, was an initiative by the IQAC. The idea behind the formation of this cell was to sensitize our students on the women related issues prevailing in our society. Increased awareness leads to increased sensitivity and responsible behavior towards our immediate social surroundings. Other than the students (both male and female), who were one of the stakeholders of this cell, teachers and members of the non - teaching staff of our college participated here with enthusiasm as well.

ANTI-RAGGING CELL

An Anti-Ragging Cell has been established and awareness of this body is made known to the students, parents and guardians at the time of admission and the orientation program. However, no case of ragging was found or reported till date.

RESEARCH AND DEVELOPMENT CELL

Our college has a research and development (R&D) cell, which aims to nurture research culture in the college by promoting research in the areas of Science and Humanities. In order to strengthen and expand the research activities in the college, the R&D cell encourages the faculty to undertake research projects in newly emerging frontier areas by sanctioning research grants. The potential growth in the research activities includes enhancement in the research publications and the sanctioned research grants motivate the faculty members of the college to present/publish their research papers in reputed National and International Conferences and Journals. The committee members of the cell record regulate and monitor the research projects which are sanctioned by the college.

EXTRA CURRICULAR ACTIVITIES

Institutional Promotion for participation of students in Extra Curricular Activities

The policy of the institution is the holistic development of each and every student. For this purpose, the college organizes several extra co-curricular activities and motivates them to participate in the same. Equal and ample opportunity is provided to the students for participating in extracurricular events through a platform like auditions and selection.

1. NATIONAL CADET CORPS (NCC), UNDER THE 6BENGAL BATTALION

The National Cadet Corps (NCC) as the Indian military cadet corps was formed in 1948 and its Headquarter is in New Delhi, India. It is primarily open to school and college students on a voluntary basis. It is a Tri-Services Organization, comprising the Army, Navy and Air Force. It is a voluntary organization that recruits cadets from schools, colleges and universities all over India and the cadets are given basic military training in arms and parades. The cadets are offered with A, B and C certificates after completion of their course accordingly and have bright prospects to enter into defense services. They are generally given special preference over normal candidates during selections or recruitment of defense services. The main motto of NCC is **“Unity and Discipline”** and living up to this motto, it strives to be one of the greatest cohesive forces of the nation, bringing together they out hailing from different parts of the country, moulding them into united, secular and disciplined citizens of the nation. Its aim stands at developing discipline, character, and brotherhood, the spirit of adventure and ideals of selfless service amongst young citizens and enlighten leadership qualities among them who will serve the Nation.

However, the NCC unit of our college began its journey from the very inception of the institution in 1956. Presently, the Unit has two wings: Senior Wing for Boys and Junior Wing for Girls. Regular classes and special training are provided for the cadets. The NCC unit also arranges special camps for the cadets in different parts of West Bengal where the Army officers guide the cadets. The Unit sends best cadets for the RDC camp at Delhi. Ayush Bhattacharya of our college has received the best cadet award, 2023 in the NCC group Kalyani. Students can join this unit of our college to build a bright career of their own especially in the fields of police and defense. Dr. Bedprakash Ray, Department of Anthropology, is the ANO of the NCC unit (SD Company) and Smt. Mallika Khatun is the ANO of the NCC unit (SW Company) of our college respectively and students may contact them in case they are interested in this field.



2. NATIONAL SERVICE SCHEME (NSS) UNIT-1

The National Service Scheme, popularly known as NSS, was launched in 1969 to celebrate the birth centenary of the Father of the Nation. The overall aim of the National Service Scheme as envisaged earlier is to give an extensive dimension to the higher education system and orient the student youth to community service while they are studying in educational institution. There as on for the formulation of this objective is the general realization that the college and +2 level students have a tendency to get alienated from the village/slum masses which constitute the majority of the population of the country. Each student volunteer devotes 120 hours in one academic year.

The Motto of National Service Scheme is **"NOT ME BUT YOU"**, reflects the essence of democratic living and up holds the need for self-less service. NSS helps the students develop appreciation to other person's point of view and also show consideration to other living beings. The philosophy of the NSS under lines on the belief that the welfare of an individual is ultimately dependent on the welfare of the society on the whole and therefore, the NSS volunteers shall strive for the well-being of the society. An NSS unit of our college started functioning since May, 2016. Our total volunteers' strength is 100. The unit provides scope for the student-volunteers to participate

Regular Activity & Special Camping Programme in such social works as Health Issue, environmental Issue, Campus cleaning, literacy centre for the illiterate and coaching classes for poor school students of the locality, relief work, gardening etc.

UG 1st year, 2nd year (Honours & General) and PG 1st year students of all arts and science departments of Sree Chaitanya College, Habra are cordially invited to join NSS (National Service Scheme) activities of this college. Interested students are requested to contact the NSS Programme Officer (SCC, Habra) Dr. Ikbal Azahar, Department of Botany. There is no entry-fee.

Detailed information on NSS can be obtained from: www.nss.nic.in and our College Website NSS link: <https://sreechaitanyacollege.ac.in/activities>. In this session we have created our own mail id and Twitter handle on the instructions of NSS Cell, WBSU. Our mail id is nssscchunit@gmail.com and Twitter handle is <https://mobile.twitter.com/nssscchabr>



3. SPORTS AND GAMES

For a long time, sports have been viewed as a way to stay healthy and in shape, but its importance goes further than that. As a matter of fact, sports teach life lessons like discipline, responsibility, self-confidence and team work. Sree Chaitanya College which was established in the year 1956 has a rich legacy of sports activities. The students of the college have been actively participating in various sports activities like Football, Volleyball, Badminton, Kabaddi, Cricket and Athletics. The College can boast of the fact that the students have successfully participated in the University Football team.

The college provides all the facilities for different types of indoor games. Moreover, it has a flourishing yoga centre. Annual sports observed every year in winter seasons. To make game and sports an integral part of life the college has introduced the department of Physical education in the year of 2016.

List of Sports Activities:

- A. Intra Level:** 1. Football 2. Volleyball 3. Badminton. 4. Cricket 5. Athletics
B. Inter-Collegiate Level: 1. Football 2. Cricket



OTHER SUPPORT SERVICES

RIGHT TO INFORMATION (UNDER PUBLIC INFORMATION CELL):

The Right to Information Act, 2005 has been enacted by the Parliament and has come in to force from 15 June, 2005. This Act provides for the right to information for citizens to secure access to information under the control of public authorities in order to promote transparency and accountability in the working of every public authority. All Universities and Colleges established by law made by Parliament or by State Legislature or by notification by the appropriate Government or owned, controlled or substantially financed directly or indirectly by funds provided by the Government shall come within the meaning of a Public Authority under this Act. As per Higher Education Department, Government of West Bengal and University Grant Commission (UGC) guidelines Sree Chaitanya College, Habra implements the RTI Act 2005. According to RTI Act 2005, anyone can seek information regarding the activities of the college by submitting a written request with details like Name, address, contact number, e-Mail Id and particulars of the information sought. Applications under the RTI Act should be addressed to the State Public Information Officer (SPIO). In case the applicant is not satisfied with the answer or doesn't get the reply within stipulated time, he/she can file an appeal with the Appellate Authority. Detailed information on RTI can be obtained from our College Website RTI link: <https://sreechaitanyacollege.ac.in/rti>

The name and designation of Public Information Officer and Appellate Authority are given below:

Sl. No.	Name	Designation	e-Mail ID.
1.	Dr. Debasish Banerjee	Appellate Authority (Teacher-In-Charge)	sreechaitanyacollege@rediffmail.com
2.	Dr. Biswanath Sarkar	State Public Information Officer (SPIO)	

INTERNAL COMPLAINTS COMMITTEE

The ICC is a statutory body that aims at the Prohibition, Prevention and Redressal of Sexual harassment of women at workplace and the campus at large. The ICC of our institution is committed to address any kind of gender-based violence. It abides by a zero-tolerance policy towards Sexual harassment within the campus. By creating awareness about what constitutes sexual harassment through gender sensitisation workshops, this cell pro-, actively intends to curb all forms of hostility inside the campus and bring the guilty to punishment.

Present constitution of ICC *

1) Chairperson: Smt. Manideepa Mitra Chakravarty (Faculty)

Internal members:

- 2) Dr. Samerendra Chatterjee, (Faculty)
- 3) Smt. Mousumi Satpathy (Librarian)
- 4) Dr. Amarjeet Kaur (Faculty)
- 5) Sri Manash Ghosh (Office staff)
- 6) Smt. Nilima Biswas (Office staff)
- 7) 2 Student Members

External Members:

- 8) Sri Abhijit Chakraborty, (Legal Advisor)
- 9) Smt. Jhumpa Ghosh Ray (Member from NGO)

Complaints of sexual harassment at the workplace may be sent by any aggrieved female student or staff of the college through email (sccposhicc@gmail.com).

ALUMNI ASSOCIATION

Sree Chaitanya College, Habra has a registered Alumni Association with 470 members, actively contributing to the academic, institutional, and infrastructural development of the college. The Association, registered under the West Bengal Societies Registration Act, 1961 (Reg. No. SO122782), includes an alumnus as a member of the IQAC. Many alumni serve as faculty and support staff, while distinguished former students are regularly invited to deliver guest lectures and interact with current students. The Association aims to foster a strong network among past and present students, enhancing the college's profile and maintaining a lasting connection with the alma mater.

ACADEMIC BANK OF CREDITS (ABC)

Under the National Education Policy (NEP) 2020, the Indian government launched the Academic Bank of Credits (ABC). The ABC ID is a significant step towards modernizing India's higher education system. By enabling credit accumulation, transfer, and redemption among accredited higher education institutions, it seeks to provide students the freedom to select their own learning pathways. Students are uniquely identified by their ABC ID, sometimes called the APAAR ID (Automated Permanent Academic Account Registry), which centralizes their academic data and facilitates easy credit transfers.

All students are encouraged to create and provide their ABC ID to the University through the College. An ABC Committee was formed in the last academic session (2023-24) and is still active to guide all students, especially newly admitted first-semester students in registering on the ABC portal and receiving all relevant information from the University.

Structure of the 4-year Undergraduate Programme (Honours)

Table1: Semester-wise and Course category-wise distribution of credits

SEM	Major (DSC)	Minor	MDC	AEC	SEC	VAC	Internship	Total Credits
I	DS-1(5)	MA-1(5) MB-1(5)	MD-1 (3)	AE-1 (3)	SE-1 (3)	VA-1 (3)		27
II	DS-2(5)	MA-2(5) MB-2(5)	MD-2 (3)	AE-2 (3)	SE-2 (3)	VA-2 (3)	(4**)	27
Exit with certificate								(4**)+54
III	DS-3(5)	MA-3(5) MB-3(5)	MD-3 (3)	AE-3 (3)	SE-3 (3)			24
IV	DS-4(5), DS-5(5) DS-6(5), DS-7(5)						(4**)	20
Exitwith diploma								(4**)+98
V	DS-8(5), DS-9(5) DS-10(5), DS-11(5)							20
VI	DS-12(5), DS-13(5) DS-14(5), DS-15(5)						(4**)	20
Exitwith Major	75	30	9	9	9	6		(4**)+138
VII	DS-16(5) DS-17(5)	SMA (5) SMB (5)						20
VIII	DS-18(5) DS-19(5) DS-20(5) DS-21(5)							20
Credit	105	40	9	9	9	6	4	182

DS: Discipline specific core course,

MA: Minor discipline 1, **MB:** Minor discipline 2

SM: Special Minor courses from the two different disciplines either MA or MB, but of higher level.

Credit distribution:

(a) Lab-based Courses: L=3, T/P=2, (b) Non-Lab based courses :L=4,T/P=1

(c) Field-based courses: P=5,

(d) Music as a Major/Minor discipline, credit distribution: L=1/2, P=4/3

Structure of the 4-year Undergraduate Programme (Honours with Research)

Table1A: Semester-wise and Course category-wise distribution of credits

SEM	Major (DSC)	Minor	MDC	AEC	SEC	VAC	Internship/ Research	Total Credits
I	DS-1(5)	MA-1(5) MB-1(5)	MD-1 (3)	AE-1 (3)	SE-1 (3)	VA-1 (3)		27
II	DS-2(5)	MA-2(5) MB-2(5)	MD-2 (3)	AE-2 (3)	SE-2 (3)	VA-2 (3)	(4**)	27
Exit with certificate								(4**)+54
III	DS-3(5)	MA-3(5) MB-3(5)	MD-3 (3)	AE-3 (3)	SE-3 (3)			24
IV	DS-4(5), DS-5(5) DS-6(5), DS-7(5)						(4**)	20
Exit with diploma								(4**)+98
V	DS-8(5), DS-9(5) DS-10(5), DS-11(5)							20
VI	DS-12(5), DS-13(5), DS-14(5), DS-15(5)						(4**)	20
Exit with Major	75	30	9	9	9	6	(4**)	(4**)+138
VII	DS16(5), DS-17(5)	SMA (5) SMB(5)						20
VIII	DS-18(5),						15	20
Credit	90	40	9	9	9	6	19	182

DS: Discipline specific core course,

MA: Minor discipline 1, **MB:** Minor discipline 2

SM: Special Minor courses from the two different disciplines either MA or MB, but of higher level.

Credit distribution:

(a)Lab-based Courses: L=3, T/P=2, (b)non-Lab based courses: L=4, T/P=1

(c)Field-based courses: P=5,

(d)Music as a Major/Minor discipline, credit distribution: L=1/2, P=4/3

Structure of the 3-Year Multidisciplinary UG Programme

Table2: Semester-wise and course category-wise distribution of credits

SEM	Core course(A)	Core course(B)	Core course (C)	MDC	AEC	SEC	VAC	Inten-ship	Total credits
I	MA-1(5)	MB-1(5)	MC-1(5)		AE-1(3)		VA-1(3)		21
II	MA-2(5)	MB-2(5)	MC-2(5)		AE-2(3)		VA-2(3)	(4**)	21
Exit with Certificate									(4*)+42
III	MA-3(5)	MB-3(5)	MC-3(5)		AE-3(3)	SE-1(3)			21
IV	MA-4(5)	MB-4(5)	MC-4(5)	MD-1(3)		SE-2(3)		(4**)	21
Exitwith diploma									(4**)+84
V	MA-5(5)	MB-5(5)	MC-5(5)	MD-2(3)		SE-3(3)			21
VI	MA-6(5)	MB-6(5)	MC-6(5)	MD-3(3)		SE-4(3)		(4**)	21
Credits	30	30	30	9	9	12	6	4	(4**)+126

MA: Core course from discipline

1, MB: Core course from

discipline 2 MC: Core course from

discipline 3.

Credit distribution:

(a)Lab-based Courses: L=3,T/P=2,(b)Non-Labbasedcourses:L=4,T/P=1

(c)Field-based courses: P=5,

(d)Music as a Major/Minor discipline, credit distribution: L=1/2, P=4/3

ADMISSION FEES STRUCTURE (2025-2026)

SEMESTER -I (SIX MONTHS)

CATEGORY	B.A. (3 yrs MDC)	B.A. (4 yrs UG prog. _ HONS)	B.Sc. (4 yrs UG prog. _ HONS.)	B.Sc. (MDC)
ADMISSION FEES	50 (One time)	75 (One time)	110 (One time)	85 (One time)
COLLEGE SPORTS & OTHERS	20	20	20	20
DEVELOPMENT FEES	360	360	360	360
ELECTRIC FEES	180	180	180	180
FESTIVAL FEES	25	25	25	25
IDENTITY CARD	30 (One time)	30 (One time)	30 (One time)	30 (One time)
LAB FEES	-	-	420	360
LIBRARY FEES	50	65	65	50
SESSION CHARGE COLLEGE SHARE	70	70	70	70
SESSION CHARGE UNION SHARE	105	105	105	105
SMS CHARGE	10	10	10	10
STUDENT HEALTH HOME FEES	10 (One time)	10 (One time)	10 (One time)	10 (One time)
TUTION FEES	300	450	660	510
UNIVERSITY HANDLING CHARGE	15	15	15	15
UNIVERSITY SPORTS	35	35	35	35
INTERNAL EXAM FEES	50	50	50	50
STUDENTS' WELFARE FEES	20	20	20	20
Total	1330	1520	2185	1935

N.B.: If a candidate chooses Physical Education , additional amount Rs. 360/- (Practical) &Rs. 700/- (Dress Charge) will be charged. In that case total fees will be Rs. 2390/- (Rs. 1330/- + Rs. 360/- + Rs. 700/-) for B.A. (MDC) and 2580 for for B.A. (Hons).

SEMESTER – II (SIX MONTHS)

CATEGORY	B.A. (3 yrs MDC)	B.A. (4 yrs UG prog. _ HONS.)	B.Sc. (4 yrs UG prog. _ HONS)	B.Sc. (3 yrs MDC)
ADMISSION FEES	0	0	0	0
COLLEGE SPORTS & OTHERS	20	20	20	20
DEVELOPMENT FEES	360	360	360	360
ELECTRIC FEES	180	180	180	180
FESTIVAL FEES	25	25	25	25
IDENTITY CARD	0	0	0	0
LAB FEES	-	-	420	360
LIBRARY FEES	50	65	65	50
SESSION CHARGE COLLEGE SHARE	70	70	70	70
SESSION CHARGE UNION SHARE	105	105	105	105
SMS CHARGE	10	10	10	10
STUDENT HEALTH HOME FEES	0	0	0	0
TUTION FEES	300	450	660	510
UNIVERSITY HANDLING CHARGE	15	15	15	15
UNIVERSITY SPORTS	35	35	35	35
INTERNAL EXAM FEES	50	50	50	50
STUDENTS' WELFARE FEES	20	20	20	20
Total	1240	1405	2035	1810

N.B. If a candidate chooses Physical Education for B.A , additional amount Rs. 360/- (Practical fees) will be charged. In that case total fees will be Rs. 1765/- (Rs. 1405/- + Rs. 360/-).

SEMESTER -III & V (SIX MONTHS)

CATEGORY	B.A. (3 yrs MDC)	B.A. (4 yrs UG prog. _ HONS.)	B.Sc. (4 yrs UG prog. _ HONS.)	B.Sc. (3 yrs MDC)
ADMISSION FEES	50 (One time)	75 (One time)	110 (One time)	85 (One time)
COLLEGE SPORTS AND OTHERS	20	20	20	20
DEVELOPMENT FEES	360	360	360	360
ELECTRIC FEES	180	180	180	180
FESTIVAL FEES	25	25	25	25
IDENTITY CARD	0	0	0	0
LAB FEES	-	-	420	360
LIBRARY FEES	50	65	65	50
SESSION CHARGE COLLEGE SHARE	70	70	70	70
SESSION CHARGE UNION SHARE	105	105	105	105
SMS CHARGE	10	10	10	10
STUDENT HEALTH HOME FEES	10 (One time)	10 (One time)	10 (One time)	10 (One time)
TUITION FEES	300	450	660	510
UNIVERSITY HANDLING CHARGE	15	15	15	15
UNIVERSITY SPORTS	35	35	35	35
INTERNAL EXAM FEES	50	50	50	50
STUDENTS' WELFARE FEES	20	20	20	20
Total	1300	1490	2155	1905

N.B.: 1. If a candidate chooses Physical Education, additional amount of Rs. 360/- (Practical) will be charged. In that case total fees will be Rs. 1660/- (Rs. 1300/- + Rs. 360/-).

SEMESTER – IV & VI (SIX MONTHS)

CATEGORY	B.A. (3 yrs MDC)	B.A. (4 yrs UG prog. _ HONS.)	B.Sc. (4 yrs UG prog. _ HONS.)	B.Sc. (3 yrs MDC)
ADMISSION FEES	0	0	0	0
COLLEGE SPORTS & OTHERS	20	20	20	20
DEVELOPMENT FEES	360	360	360	360
ELECTRIC FEES	180	180	180	180
FESTIVAL FEES	25	25	25	25
IDENTITY CARD	0	0	0	0
LAB FEES	-	-	420	360
LIBRARY FEES	50	65	65	50
SESSION CHARGE COLLEGE SHARE	70	70	70	70
SESSION CHARGE UNION SHARE	105	105	105	105
SMS CHARGE	10	10	10	10
STUDENT HEALTH HOME FEES	0	0	0	0
TUTION FEES	300	450	660	510
UNIVERSITY HANDLING CHARGE	15	15	15	15
UNIVERSITY SPORTS	35	35	35	35
INTERNAL EXAM FEES	50	50	50	50
STUDENTS' WELFARE FEES	20	20	20	20
Total	1240	1405	2035	1810

N.B.: 1. If candidate chooses Physical Education for B.A., additional amount of Rs. 360/- (Practical fees) will be charged. In that case total fees will be Rs. 1600/- (Rs. 1240/- + Rs. 360/-).

SUBJECT COMBINATIONS (2025-2026)

Combination of 4-year undergraduate programme (Honours) / (Honours with research) offered by the college and Fee structure; Session: 2024-2025

Stream	Code	Honours Subject	Admission fee (in Rupees) for Semesters							
			M.A	M.B						
					Sem-I	Sem-II	Sem-III	Sem-IV	Sem-V	Sem-VI
B.A. (4 year under graduate programme (Honours)/(Honours with research))	1111	Sanskrit	Bengali	Philosophy	1520	1405	1490	1405	1490	1405
	1112	Sanskrit	History	Philosophy	1520	1405	1490	1405	1490	1405
	1113	Sanskrit	Bengali	History	1520	1405	1490	1405	1490	1405
	1114	Sanskrit	Physical Education	Philosophy	2580	1765	1850	1405	1490	1405
	1121	Philosophy	Political Science	Sanskrit	1520	1405	1490	1405	1490	1405
	1122	Philosophy	Bengali	Sanskrit	1520	1405	1490	1405	1490	1405
	1123	Philosophy	Bengali	Political Science	1520	1405	1490	1405	1490	1405
	1124	Philosophy	Sanskrit	Physical Education	2580	1765	1850	1405	1490	1405
	1131	Political Science	Mass com	History	1520	1405	1490	1405	1490	1405
	1132	Political Science	History	English	1520	1405	1490	1405	1490	1405
	1133	Political Science	Mass com	English	1520	1405	1490	1405	1490	1405
	1141	English	Bengali	History	1520	1405	1490	1405	1490	1405
	1142	English	Bengali	Mass com	1520	1405	1490	1405	1490	1405
	1143	English	History	Mass com	1520	1405	1490	1405	1490	1405
	1144	English	Bengali	Physical Education	2580	1765	1850	1405	1490	1405
	1151	Bengali	Sanskrit	Political Science	1520	1405	1490	1405	1490	1405
	1152	Bengali	Sanskrit	History	1520	1405	1490	1405	1490	1405
	1153	Bengali	History	Political Science	1520	1405	1490	1405	1490	1405
	1154	Bengali	Physical Education	Sanskrit	2580	1765	1850	1405	1490	1405
	1161	History	Philosophy	Political Science	1520	1405	1490	1405	1490	1405
	1162	History	Philosophy	Sanskrit	1520	1405	1490	1405	1490	1405
	1163	History	Pol. Science	Sanskrit	1520	1405	1490	1405	1490	1405
B.Sc. 4 year under graduate programme (Honours)/(Honours with research)	3111	Economics	Mathematics	Physics	2185	2035	2155	2035	2155	2035
	3112	Economics	Geography	Mathematics	2185	2035	2155	2035	2155	2035
	3113	Economics	Mathematics	Mass com	2185	2035	2155	2035	2155	2035
	3121	Anthropology	Botany	Zoology	2185	2035	2155	2035	2155	2035
	3131	Botany	Anthropology	Chemistry	2185	2035	2155	2035	2155	2035
	3132	Botany	Zoology	Chemistry	2185	2035	2155	2035	2155	2035
	3141	Zoology	Botany	Chemistry	2185	2035	2155	2035	2155	2035
	3142	Zoology	Botany	Anthropology	2185	2035	2155	2035	2155	2035
	3151	Physics	Mathematics	Chemistry	2185	2035	2155	2035	2155	2035
	3161	Chemistry	Physics	Mathematics	2185	2035	2155	2035	2155	2035
	3171	Mathematics	Chemistry	Physics	2185	2035	2155	2035	2155	2035
	3172	Mathematics	Physics	Economics	2185	2035	2155	2035	2155	2035
	3181	Geography	Economics	Mathematics	2185	2035	2155	2035	2155	2035
	3182	Geography	Political Science	Economics	2185	2035	2155	2035	2155	2035

MDC (I-III) AEC (I-III) SEC(I-III) VAC(I-II) AND internship (V) will be compulsory for all students
N.B [Nomenclature of degree (Economics AND Geography as major) will be notified later on communication from UGC.]**

Subjects Combination of B.Sc. (3 Years Multidisciplinary UG Programme) and Fee structure

Stream	Code	Subject Combination	Sem I-VI			Admission Fees (in rupees) for Semesters					
			MA	MB	MC	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI
B.Sc	3001	Mathematics Physics Chemistry	Mathematics	Physics	Chemistry	1935	1810	1905	1810	1905	1810
	3002	Zoology, Botany, Anthropology	Zoology	Botany	Anthropology	1935	1810	1905	1810	1905	1810
	3003	Zoology, Botany, Chemistry	Zoology	Botany	Chemistry	1935	1810	1905	1810	1905	1810

MDC (IV-VI) AEC (I-III) SEC(IV-VI) VAC(I-II) AND internship (III) will be compulsory for all students

Subject Combination of B.A 3 Years Multidisciplinary UG Programme offered by the college and fees structure

Stream	Code	Subject Combination	Sem I-VI			Admission Fees (in rupees) for Semesters					
			MA	MB	MC	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI
B.A.	1001	Bengali Philosophy History	Bengali	Philosophy	History	1330	1240	1300	1240	1300	1240
	1002	Sanskrit Philosophy Bengali	Sanskrit	Philosophy	Bengali	1330	1240	1300	1240	1300	1240
	1003	Bengali Sanskrit History	Bengali	Sanskrit	History	1330	1240	1300	1240	1300	1240
	1004	Bengali English History	Bengali	English	History	1330	1240	1300	1240	1300	1240
	1005	Defence Studies Political Science Bengali	Defense Studies	Political Science	Bengali	1330	1240	1300	1240	1300	1240
	1006	Political Science English Defence Studies	Political Science	English	Defence Studies	1330	1240	1300	1240	1300	1240
	1007	Defence Studies English Bengali	Defense Studies	English	Bengali	1330	1240	1300	1240	1300	1240

1008	Political Science Journalism & Mass Com. Bengali	Political Science	Journalism & Mass Com.	Bengali	1330	1240	1300	1240	1300	1240
1009	Bengali Journalism & Mass Com. History	Bengali	Journalism & Mass Com.	History	1330	1240	1300	1240	1300	1240
1010	Political Science Journalism & Mass Com. History	Political Science	Journalism & Mass Com.	History	1330	1240	1300	1240	1300	1240
1011	Sanskrit Philosophy History	Sanskrit	Philosophy	History	1330	1240	1300	1240	1300	1240
1012	Political Science English Bengali	Political Science	English	Bengali	1330	1240	1300	1240	1300	1240
1013	Bengali Political Science History	Bengali	Political Science	History	1330	1240	1300	1240	1300	1240
1014	Defence Studies Physical Education History	Defence Studies	Physical Education	History	2390	1600	1660	1600	1600	1660
1015	Political Science Physical Education Bengali	Political Science	Physical Education	Bengali	2390	1600	1660	1600	1600	1660
1016	Defence Studies Physical Education Bengali	Defense Studies	Physical Education	Bengali	2390	1600	1660	1600	1600	1660
1017	Political Science Physical Education History	Political Science	Physical Education	History	2390	1600	1660	1600	1600	1660
1018	Mathematics Economics Geography	Mathematics	Economics	Geography	1330	1240	1300	1240	1300	1240
1019	Defence Studies Economics Geography	Defense Studies	Economics	Geography	1330	1240	1300	1240	1300	1240

MDC (IV-VI) AEC (I-III) SEC(IV-VI) VAC(I-II) AND internship (III) will be compulsory for all students
N.B Subject combination and the fee structure for SEM VII and VIII will be given later

INTAKE CAPACITY IN THE 4 YEARS UG PROGRAMME (HONOURS /HONOURS WITH RESEARCH) AND 3 YEARS MDC DEGREE COURSES (2025-2026)

SL. NO.	Course	Section	Seats	GEN	SC	ST	OBC-A	OBC-B	EWS
1	Anthropology	B.Sc (Major)	93	42	20	06	09	07	09
2	B.A (MDC)	B.A (MDC)	2078	935	457	125	208	145	208
3	Bengali	B.A(Major)	163	74	36	10	16	11	16
4	Botany	B.Sc. (Major)	99	44	22	06	10	07	10
5	B.SC MDC(Bio)	B.Sc.(MDC)	368	165	81	22	37	26	37
6	B.SC MDC	B.Sc.(MDC)	244	110	54	15	24	17	24
7	Chemistry	B.Sc (Major)	97	43	21	06	10	07	10
8	Economics	B.Sc (Major)	53	24	12	03	05	04	05
9	English	B.A(Major)	156	70	34	09	16	11	16
10	Geography	B.Sc (Major)	97	43	21	06	10	07	10
11	History	B.A(Major)	111	61	24	07	11	08	11
12	Mathematics	B.Sc (Major)	103	47	23	06	10	07	10
13	Philosophy	B.A(Major)	113	51	25	07	11	08	11
14	Physics	B.Sc (Major)	71	32	16	04	07	05	07
15	Political Sc.	B.A (Major)	113	51	25	07	11	08	11
16	Sanskrit	B.A (Major)	110	49	24	07	11	08	11
17	Zoology	B.Sc (Major)	77	34	17	05	08	05	08

INTAKE CAPACITY IN THE 4 YEARS UG PROGRAMME (HONOURS /HONOURS WITH RESEARCH) AND 3 YEARS MDC DEGREE COURSES) FOR PWD CATEGORY

SL. NO.	Course	Section	UR	SC	ST	OBC-A	OBC-B	EWS
1	Anthropology	B.Sc (Major)	02	01	00	00	00	00
2	B.A (MDC) Subjects	B.A (MDC)	47	23	06	10	07	10
3	Bengali	B.A(Major)	04	02	01	01	01	01
4	Botany	B.Sc. (Major)	02	01	00	01	00	01
5	B.SC MDC(Bio)	B.Sc.(MD C)	08	04	01	02	01	02
6	B.SC MDC	B.Sc.(MD C)	06	03	01	01	01	01

7	Chemistry	B.Sc (Major)	02	01	00	01	00	01
8	Economics	B.Sc (Major)	01	01	00	00	00	00
9	English	B.A(Major)	04	02	00	01	01	01
10	Geography	B.Sc (Major)	02	01	00	01	00	01
11	History	B.A(Major)	03	02	00	01	01	01
12	Mathematics	B.Sc (Major)	02	01	00	01	00	01
13	Philosophy	B.A(Major)	03	01	00	01	00	01
14	Physics	B.Sc (Major)	02	01	00	00	00	00
15	Political Sc.	B.A (Major)	03	01	00	01	00	01
16	Sanskrit	B.A (Major)	02	01	00	01	00	01
17	Zoology	B.Sc.(Major)	02	01	00	00	00	00

*Increase of seats in different subjects has already been completed in the academic year of 2023-24 as per the Government Order.

- Admission is strictly on the basis of merit.
- Entire admission process will be carried on through online.
- All information regarding admission is available on college website.

INTAKE CAPACITY IN THE POSTGRADUATE (PG) COURSES (2025-2026)

Sl. No.	Subject	Total Seats
1	Chemistry	40
2	Bengali	50
3	Anthropology	25

COLLEGE RULES AND REGULATIONS

- All students are accountable to the principal for their acts in the College premises.
- **If a student attends below 75% of classes, he/she shall be treated as a non-collegiate student and can appear in University Examinations only after paying a fine. However, if a student attends below 60% of the classes he/she will be treated as a Dis-Collegiate student and cannot appear in any University Examinations. Thus, the new entrants must make it a habit to attend maximum number of classes. All students appearing in University Examinations must collect Library Clearance Certificates before filling in their examination forms.**
- Students are required to carry their ID card regularly. Without ID Cards no student will be allowed to enter into college premises.
- Smoking and consumption of Alcohol is strictly forbidden within the college campus.
- Any student found guilty of damaging college property or any other form of indiscipline will be severely punished.
- Failure to maintain appropriate standard of conduct, decency and decorum in act and language will be punished through disciplinary measures. Disruption of class room activities hindering the learning of other students, cheating in examinations or any behavior that significantly affects the normal operation of the college will be dealt with absolute strictness.

STUDENTS' UNION

All the students of the college are members of the Students' Union which functions through a committee elected by the students. The aim of the union is to provide a common platform to the students belonging to different communities where they may mix freely and work in close co-operation with one another in an atmosphere of goodwill and harmony. The Union arranges social functions, educational excursions, debates, seminars and sports.



Students' Union



Saraswati Puja Celebration



Students' Canteen

STUDENTS HEALTH HOME

The college is included in the Universal Membership Scheme of the Students' Health Home. Accordingly, there is a provision for the treatment of the ailing students through Students' Health Home.

Facilities available in the Students' Health Home:

- Consultation with General Physicians as well as specialist in Eye, Dentistry, ENT, Surgery, Medicine Scheme, Psychiatry, Orthopaedics, Gynaecology, Neurology, Cardiology, Plastic Surgery, Thoracic Surgery at free of cost.
- Medicine at Rs.2.00 per clinic
- X-Ray (Ordinary) at Rs. 25.00
- X-Ray (Dental) at Rs.10.00
- Physiotherapy at Rs.10.00
- Pathology (Routine) at Rs.5.00
- Pathology (Special) at Rs.20.00
- Spectacles at Rs.40.00
- ECG at Rs.20.00
- EEG at Rs.30.00
- Hospitalization at Rs.25.00
- Hospitalization for Surgery at Rs.75.00
- Bed Maintenance at Rs.10.00 (daily)
- For Medicine in the Hospital at Rs. 2.00 daily
- Minor operation (OPD) at Rs. 10.00
- Dressing at Rs.5.00
- Injection at Rs.3.00
- Duplicate Card at Rs.2.00
- Triplicate Card at Rs.5.00
- Tooth Extraction at Rs.15.00, Scaling at Rs.10.00, Filling at Rs.5.00

GENERAL INSTRUCTIONS

- All Fees must be paid through the online mode and not to any other person.
- The Payment receipt and the library card must be preserved carefully. In case of loss, a duplicate card will be issued on payment of usual fine.
- Fees once paid are adjustable.
- Attendance in the classes including tutorial and special classes is compulsory.
- Students are expected to attend all the online and offline classes on a regular basis and will abide by all the rules and regulations under the NCCF system. The College will not be held responsible for any attendance related issues.
- During the leisure period, students must not loiter in the corridor. Instead, they may go to their common room or library and utilize the leisure profitably.
- There is an active Grievance Cell to support the cause of the students. In case they face any kind of problems, academic or otherwise, they should report the matter to the Grievance Cell of the College and also in the website (sreechaitanyacollege.ac.in). **E-mail ID of Grievance Cell- scc.grievance@gmail.com**
- After every semester the student should fill up the feedback form online to facilitate the smooth running of academics in the College.
- In case of any mental anxiety and any kind of psychological trauma students may seek help from the Counselling Cell through mail. E-mail ID. of Counselling Cell-**scc.counselling2020@gmail.com**
- Students are hereby informed that the portal of “**Student Credit Card Scheme**” has been launched on 01/07/2021. They are instructed to open this link **<https://banglaruchchashiksha.wb.gov.in>** and click “STUDENTS CREDIT CARD” tab or log in to **<https://wbccc.wb.gov.in>** and fill in up the Student Registration form and then click on Register button to generate User Id and Password. Students are also instructed to download “USERMANUAL OF STUDENTS” from DOWNLOAD menu of this link **<https://wbccc.wb.gov.in//Home>** and go through carefully before going to filling up the form. For any query feel free to contact through mail **sccstudentcredit@gmail.com**
- The College also has a boy’s hostel for students situated at a place with open air and natural beauty. The students may apply at the time of admission to the principal for getting hostel facility.

Academic Calendar for the Session 2025-2026

Event	Date of implementation				Remarks
	UG		PG (Anthropology, Bengali and Chemistry)		
	Odd Semester(SEM1 st ,3 rd and 5 th)	Even Semester (2 nd ,4 th and 6 th)	Odd Semester (1 st and 3 rd)	Even Semester(2 nd and4 th)	
Admission	The admission process for the 1st Semester will be started after the Results of the 10+2 levels of various Board and Council Examination. The entire process Will be conducted through the Centralized Admission Portal, West Bengal State Council of Higher education, Department of Higher Education		Admission Procedure will be started in July/August after theresultsofthe6 th Semester of all Universities.		The schedule is tentative And is Subject to changes needed.
Commencement Of classes	1 st semester (2 nd week of August, 2025) 3 rd and 5 th semester (From August/September, 2025)	1 st week of March, 2026	1 st week of September		
Student Orientation Program	2 nd week of September/November, 2025 (onlyfor1 st sem)				
Internal Assessment	1 st and 2 nd week of January, 2026 (Date to be declared by the University)	1 st /2 nd week of June, 2026 (Date To be declared by The University)			
End semester examination including practical Examination for laboratory-based subjects	Dates to be declared by the University	Dates to be Declared by the University	February/March, 2026	July/August, 2026	
Entry of internal Marks in the University portal	Dates to be declared by the University	Dates to be Declared by the University			
Publication of results	Published by University	Published by University			

LIST OF HOLIDAYS (2025)

Occasion	Date/s	No of Days	Day
New Year	01.01.2025	1	Wednesday
Birth day of Swami Vivekananda	12.01.2025	-----	Sunday
Netaji's Birthday	23.01.2025	1	Thursday
Republic Day	26.01.2025	-----	Sunday
Saraswati Puja	02.02.2024-03.02.2025	1	Sunday-Monday
Shab-e-Barat and Birthday of Panchanan Barma	14.02.2025	1	Friday
WBSU Foundation Day	25.02.25	1	Tuesday
Shivratri	26.02.2025	1	Wednesday
Dolyatra & Holi	14.03.2025-15.03.2025	2	Friday-Saturday
Birth day of Harichand Thakur	27.03.2025	1	Thursday
Eid-UI-Fitr	31.03.2025-01.04.2025	2	Monday-Tuesday
Ram Navami	06.04.2025	-----	Sunday
Mahavir Jayanti	10.04.2025	1	Thursday
Birthday of B.R Ambedkar	14.04.2025	1	Monday
Bengali New Year	15.04.2025	1	Tuesday
Good Friday	18.04.2025	1	Friday
May Day	01.05.2025	1	Thursday
Rabindra Jayanti	09.05.2025	1	Friday
Buddha Purnima	12.05.2025	1	Monday
Summer Recess	16.05.2025-30.06.2025		Friday-Monday
Id-Ud-Zoha	06.06.2025-07.06.2025	2	Friday-Saturday
Rathayatra	27.06.2025	1	Friday
Muharram	06.07.2025	-----	Sunday
College foundation day	02.08.2025	1	Saturday
Rakhi Bandhan	09.08.2025	1	Saturday
Independence Day & Janmashtami	15.08.2025	1	Friday
Fateha-Dwaz-Daham	05.09.2025	1	Friday
Mahalaya	21.09.2025	-----	Sunday
Puja Vacation	26.09.2025-25.10.2025	30	Friday to Saturday
Chhatpuja	27.10.2025-28.10.2025	2	Monday-Tuesday
Guru Nanak's Birthday	05.11.2025	1	Wednesday
Christmas Holidays	25.12.2025-31.12.2025	7	Thursday to Wednesday
Principal/TIC's Discretion		5	



IMPORTANT WEBSITE LINKS

College Website

<https://sreechaitanyacollege.ac.in/>

Online Admission Portal

<http://onlineadmissionsreechaitanyacollege.org.in>

West Bengal State University

<http://www.wbsubregistration.org/>

Student Credit Card Scheme

<https://banglaruchchashiksha.wb.gov.in/>

Department of Higher Education, Government of West Bengal

<http://highereducationwb.in/>

University Grants Commission

<http://www.ugc.ac.in/>

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